


Seizure protocol

If a child has a seizure, the following steps must be taken:

1. One member of staff:
 - a. Make sure that the child is safe by moving away tables, chairs and toys
 - b. Cushion the head
 - c. Move the child into recovery position on his side as soon as possible without forcing him
 - d. Stay with the child and reassure them
 - e. Do not give anything to eat or drink
 - f. Do not put anything in his mouth
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2. One member of staff:
 - a. Move the other children in the class away – if possible to the hall or gym.
 3. One member of staff:
 - a. Note the time the seizure started.
 - b. Get child's emergency file (Classroom/office)
 - c. If seizure lasts 2 minutes:
 - i. Call 112.
 - ii. (For Oliver, tell the ambulance that we have Diazepam in school)
 - iii. (For Rufus, tell the ambulance that he has haemophilia and has Prophylaxis in school (fridge in washroom))
 - iv. Follow instructions of ambulance service.
 - v. Open door/wait on street for ambulance
 - vi. Call parents while waiting
 - d. If seizure lasts less than 2 minutes:
 - i. Call the parents
 - ii. Move the child to a safe place to rest
 - iii. Continue to supervise and reassure the child
 4. A report of the incident must be made
 5. Relevant people should sign the report, including the Director.
 6. The incident report should be put in the child's file

More information at: <https://www.epilepsy.org.uk/info/firstaid>