

**PUPIL WITHDRAWAL FORM**

*Parents should complete and return this form to the school if they wish to withdraw their child from the school.*

Name of student: \_\_\_\_\_

Current Class : \_\_\_\_\_

Last day of school will be: \_\_\_\_\_

Reason for withdrawal

- Transfer to local Dutch School
- Transfer to local International School
- Moving Abroad
- Other \_\_\_\_\_

Name and address of next school: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Forwarding Family Address &amp; Contact Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

New phone number: \_\_\_\_\_

New e-mail address: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

*If children have to leave school before the end of the school year, notice should be given 3 months in advance.*

*The accounts for any other services provided, e.g. therapies, must be financially settled before the agreement can be terminated. Please note that student reports are not released until all outstanding obligations (including financial) to the school have been met.*