



## **Participation statute for the Haagsche Schoolvereniging**

### **Preamble:**

**The board of the Haagsche Schoolvereniging and the general participation council have established this statute for the following schools and departments:**

- a) Primary school Haagsche Schoolvereniging + international department**
- b) Primary school Willemspark + department Het Open Venster for children with dyslexia**
- c) School for special primary education IVIO + department Lighthouse for special education and preschool Three Little Ships.**

**The general basis is that the GMR takes decisions, c.q. advises on matters that apply to all schools and that the different MR's take decisions c.q. advise on matters pertaining to their school. This statute is effective from 1 January 2018.**

### ***Chapter 1      General***

#### **Article 1      Definitions**

- a. the Act: the Act on Participation in Schools (Stb. 2006, 658);
- b. authority: the Stichting Haagsche Schoolvereniging;
- c. MR: the Participation Council as meant in article 3 of the Act;
- d. GMR: the General Participation Council as meant in article 4 of the Act;
- e. school: the above-mentioned schools + departments;
- f. students: students in the context of the Act on primary education;
- g. parents: the parents, guardians or carers of the students;
- h. school leadership: the director and deputy director as meant in the Act on primary education;
- i. staff: staff members who are employed, or have been employed for at least 6 months without appointment, by the authority and who work at the school;
- j. section: a section of members, as meant in article 3, sub 3 of the Act;
- k. the sub-council: a part of the council as meant in article 20, sub 1 of the Act, and
- l. statute: this participation statute.

## **Article 2 Character and duration statute**

1. The statute is effective from 1 January 2018 and has a duration of three years.
2. At least four months before the period in the previous sub has ended, the GMR and the authority will consult regarding the evaluation, actualisation and re-establishment of the statute.
3. The authority and the GMR can make proposals for changing the statute notwithstanding the termination of the duration period as mentioned in sub 1 of this article.
4. A proposal for one or more provisions of the statute or a change of the statute needs the approval of a two-thirds majority of the members of the GMR.

## **Chapter 2 Composition of participation**

### **Article 3.1 GMR**

1. The Stichting Haagsche Schoolvereeniging has a GMR.
2. The GMR comprises 6 members elected by the staff representatives of the participation councils of the school and 6 members elected by the parent representatives of the participation councils of the schools in such a way that for every school/department a member of staff as well as a parent is in the GMR. There is no section council for the international department of the primary school HSV: however, one member of staff and one parent will be part of the GMR.
3. The election of the members of the GMR takes place in accordance with the participation regulations of the GMR.

### **Article 3.2 MR**

1. Every school with a Brin number has an MR.
2. The MR comprises the number of members, mentioned in the participation regulations, elected, from and by the staff and the parents of the school concerned.
3. The election of the members of the MR takes place in accordance with the participation regulations of the MR.

### **Article 3.3 Sub-council**

1. At the request of the MR of a school and with agreement of the authority and two-thirds of the members of the MR, a sub- council can be established.
2. The sub-council operates within the competences of the MR of the school concerned, in so far as these competences apply to the school.
3. The participation regulations of the school also apply to the sub-council.
4. There are sub-councils for Het Open Venster and for Light house/Three Little Ships.

## **Chapter 3 Provision of information**

### **Article 4 Provision of information by the authority**

1. The authority provides the GMR, on request or voluntarily, in a timely manner and accessible manner, all information that the GMR, the MR and the sub-councils may reasonably need to fulfil their tasks.  
'Timely' means: from the starting phase of the policy development, and in any case, at such a moment that the GMR, MR and the sub-councils can make use of the information in carrying out their tasks and, if necessary, consult with experts.

‘Accessible’ means: in such a way that the information is understandable, relevant and clear for the GMR, MR and the sub-councils.

2. The information as meant in sub 1 includes in any case:
  - a. annually, the budget and accompanying policy intentions on financial, organisational and educational areas
  - b. annually, before 1 May, information on the calculations that are the basis of the funding provided by the government to the authority;
  - c. annually, before 1 July, the annual accounts as meant in article 171 of the Act on primary education;
  - d. the bases used by the authority in executing its competence;
  - e. immediate information regarding any judgment by the complaints committee, as meant in article 14 of the Act on primary education, where the committee has upheld a complaint and on the possible measures that the authority will take with regard to the judgment, taking into account the privacy of staff, parents and students, meant in the articles 12, sub 1m, 13i and 14, sub 2f and sub 3d of the Act;
  - f. at least once a year, written information on the amount and content of the conditions of employment and agreements per group of the staff working in one of the schools and the members of the authority, in which clarity is given about how the percentages of these conditions of employment and agreements relate to each other and to those of the previous year<sup>1</sup>;
  - g. at least once a year, written information on the amount and content of the conditions of employment and agreements with the organisation of the legal entity that is responsible for supervising the authority, in which clarity is given about how the percentages of these conditions of employment and agreements relate to each other and to those of the previous year; and
  - h. at the beginning of the school year, in writing, the data in relation to the composition of the authority, the organisation in the schools, the management statutes and the main elements of the already agreed policy.
3. The authority provides the GMR, MR and the sub-councils with the information in writing or, if possible, digitally.
4. In principle, all information supplied is open/public.
5. If the authority submits a proposal for advice or agreement to a section of the GMR, the authority will, at the same time, submit the proposal for information purposes to the other sections of the GMR.

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<sup>1</sup> This paragraph is applicable to bodies in authority with normally at least 100 members of staff..

**Article 5 Provision of information to stakeholders**

1. The GMR and MR and sub-councils report to the stakeholders on their activities, on request or voluntarily, in writing, and provide all with the opportunity to consult with them.
2. In principle, the meetings of the GMR, the MR and the sub-councils are open.
3. In principle, all information is supplied in writing and, where possible and desirable, also digitally.

**Article 6 Mutual provision of information**

1. The GMR, MR and the sub-councils report to each other, on request and voluntarily, in writing on their activities and provide the opportunity to consult with each of them.
2. In principle, all information is supplied in writing and, where possible and desirable, also digitally.

**Chapter 4 Facilities**

**Article 7 Facilities and the manner in which they are available**

1. The authority grants parents and staff that participate in the GMR, MR, the sections as well as the sub-councils, as meant in chapter 2 of the statute, the use of the facilities which they need to carry out their tasks in all reasonableness. The authority can also reimburse costs for promotion of expertise of the members of the (G)MR.
2. For staff of the (G)MR, facilities are made available in time for conducting meetings, schooling and other participatory activities, in accordance with the provisions set out in the labour agreement for primary education.
3. For parents of the (G)MR, a compensation is made available to cover demonstrable and necessary expenses. This includes, for instance, travel costs; these are reimbursed in accordance with the provisions set out in the labour agreement for staff.
4. Upon the written request of parents and staff, who participate in the GMR, MR and the sub-councils, the authority will reimburse the costs, in reasonableness, for consulting an expert and for conducting legal proceedings. The GMR, MR and the sub-councils will inform the authority in advance of these activities.

**Chapter 5 Meetings**

**Article 8 Meetings on behalf of the authority**

1. The leadership conducts meetings with the members of the MR and the sub-councils on behalf of the authority.
2. If the leadership is released from this task, the authority will immediately provide replacement.