

## **Child Protection Statement**

There is a named person responsible for child protection in the school. This is normally the Director of the school, but s/he may delegate this responsibility in some circumstances.

If any teacher suspects that a child in their class may be the victim of abuse, they should immediately inform the Director and the Pupil Monitoring Co-ordinator (IB'er). Evidence should be recorded and kept in a confidential file in case it is needed in any follow-up investigations. A detailed protocol on how concerns will be handled by HSV staff is available on request.

If any parent has a concern about the health of their own child or that of another child in the school, the concerns should be brought to the attention of the Director of the school.

Children will only be handed over only to their parents when leaving the school. Parents may designate a carer to collect their child. This must be done in writing and photo ID should be provided to the school.

All staff will be informed if any circumstances prevail which prevent a child being taken out of school by any particular named person.